

*If you are using a printed copy of this procedure, and not the on-screen version, then you **MUST** make sure the dates at the bottom of the printed copy and the on-screen version match. The on-screen version of the Collider-Accelerator Department Procedure is the Official Version. Hard copies of all signed, official, C-A Operating Procedures are kept on file in the C-A ESHQ Training Office, Bldg. 911A.*

## C-A OPERATIONS PROCEDURES MANUAL

### ATTACHMENT

#### 1.10.2.b Collider-Accelerator EMS Contacts and Responsibilities

Text Pages 2 through 5

C-A OPM Procedures in which this Attachment is used.
--

1.10.2		

#### Hand Processed Changes

<u>HPC No.</u>	<u>Date</u>	<u>Page Nos.</u>	<u>Initials</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Approved: \_\_\_\_\_ *Signature on File* \_\_\_\_\_  
 Collider-Accelerator Department Chairman Date

M. Van Essendelft

# **Collider Accelerator Department**

## **Environmental Management System**

### **Contact List**

**D.I. Lowenstein - Department Chairman**

**E.T. Lessard – EMS Management Representative**

#### **EMS Implementation Team:**

<b><u>Contact</u></b>	<b><u>Title</u></b>	<b><u>E-Mail</u></b>	<b><u>Phone</u></b>
Derek I. Lowenstein	C-A Department Chairman	Lowenstein@bnl.gov	x-4611
Edward T. Lessard	C-A EMS Implementation Manager.	lessard@bnl.gov	x-4250
Raymond C. Karol	C-A Head of ESHQ Division	rck@bnl.gov	x-5272
John Maraviglia	C-A Training Manager	Maraviglia@bnl.gov	x-7343
David J. Passarello	C-A Quality Assurance Manager	passarel@bnl.gov	x-7277
Melvin Van Essendelft	C-A Environmental Compliance Representative	mvaness@bnl.gov	x-2905
Asher Etkin	C-A ESH Coordinator	etkin@bnl.gov	x-4006
J. Scott	C-A Environmental Coordinator	jscott@bnl.gov	x-7250

#### **Other Laboratory Contacts:**

George Goode	Phase II ECR Project Manager	x-4549
	BNL EMS Project Manager	
Robert Lee	ESD Regulatory Compliance	x-3148

# **Collider-Accelerator Department**

## **Key EMS Contacts**

<b>ISO Elements</b>	<b>BNL Institutional Program</b>		<b>Facility Program</b>	
Environmental Policy	Dr. J. Marburger, L. Cunniff	Laboratory Director, Environmental Services Division Manager	D. Lowenstein, E. Lessard	C-A Department Chairman, EMS Management Representative
Environmental Aspects	G. Goode	EMS Project Manager, Environmental Compliance Representatives Manager	E. Lessard, J. Scott, M. Van Essendelft	EMS Management Representative, C-A Environmental Coordinator, C-A Environmental Compliance Representative,
Legal and other requirements	T. Maugeri, R. Lee, Subject Matter Experts	SBMS Project Manager, Regulatory Compliance Group Leader	E. Lessard, M. Van Essendelft	EMS Management Representative, C-A Environmental Compliance Representative
Objectives and targets	D. Ports, L. Cunniff	Integrated Assessment Program Manager, Environmental Services Division Manager	E. Lessard, D. Passarello	EMS Management Representative, C-A Quality Manager
Environmental management program	T. Sheridan, R. Lee, G. Goode	Integrated Planning Management System Steward, Regulatory Compliance Group Leader, EMS Project Manager/Environmental Compliance Representatives Manager	E. Lessard, D. Passarello, J. Scott, M. Van Essendelft	EMS Management Representative, C-A Quality Manager, C-A Environmental Coordinator, C-A Environmental Compliance Representative
Structure and responsibility	R. Kelly, L. Cunniff,	Manager, Compensation (Human Resources), Environmental Services Division Manager	E. Lessard, J. Maraviglia	EMS Management Representative, C-A Training Manager
Training, awareness, and competence	B. Schwaner, G. Goode	Training & Qualification Program Office Manager, EMS Project Manager/Environmental Compliance Representatives Manager	E. Lessard, J. Maraviglia	EMS Management Representative, C-A Training Manager

Communication	R. Kinkead, L. Cunniff	Deputy Director of Community Involvement, Government and Public Affairs, CCTS Administrator; Environmental Services Division Mgr.	E. Lessard	EMS Management Representative
EMS documentation	G. Goode	EMS Project Manager/Environmental Compliance Representatives Manager	E. Lessard, P. Lang, M. Van Essendelft	EMS Management Representative, C-A Environmental Compliance Representative, C-A Quality Engineer
Document control	T Maugeri, R. Lebel	SBMS Project Manager, Quality Programs & Services Office Manager	D. Passarello, M. Van Essendelft	C-A Quality Manager, C-A Quality Engineer
Operational Control	S. Hoey, G. Goode	Transportation Safety Officer, EMS Project Manager/Environmental Compliance Representatives Manager	E. Lessard, J. Maraviglia, M. Van Essendelft, R. Zaharatos	EMS Management Representative, C-A Training Manager, C-A Environmental Compliance Representative, C-A Machine Operations Maintenance
Emergency preparedness, and response	J. Searing, R. Lee	Emergency Planning Office Manager, Regulatory Compliance Group Leader	P. Cirnigliaro	C-A Work Planning Manager
Monitoring and measurement	L. Cunniff, D. Bennett, D. Lebel, S. Maloney	Environmental Services Division Manager, Environmental Services, Quality Program & Services Office Mgr.	E. Lessard, M. Van Essendelft, J. Scott	EMS Management Rep., C-A Environmental Compliance Rep., C-A Environmental Coordinator
Nonconformance and corrective and preventive action	R. Lebel, E. Sierra	Quality Program & Services Office Manager, ATS and TT&A Coordinator	D. Passarello	C-A Quality Manager,
Records	M. White	Records Management System Steward	R. Savage, M. Van Essendelft	C-A Quality Manager, C-A Environmental Compliance Representative
EMS audit	D. Ports, R. Lee	Integrated Assessment Program Manager, EMS Project Manager, Regulatory Compliance Group Leader	D. Passarello, M. Van Essendelft	C-A Quality Representative, C-A Environmental Compliance Representative
Management review	D.Ports, G. Goode	Integrated Assessment Program Manager, EMS Project Manager/Environmental Compliance Representatives	E. Lessard	EMS Management Representative

# Collider-Accelerator Department

## Responsibility Matrix

### ISO Element

<b>Contact Person</b>	Environmental Policy	Environmental Aspects	Legal and Other Requirements	Objectives and Targets	Environmental Management Program	Structure and Responsibility	Training, Awareness, and Competence	Communication	EMS Documentation	Document Control	Operational Control	Emergency Preparedness and Response	Monitoring and Measurement	Nonconformance & Corrective and Preventive Action	Records	EMS Audit	Management Review
D. Lowenstein	X																
E. Lessard		X	X	X	X	X	X	X	X		X		X				X
R. Karol		X	X	X	X	X	X	X	X		X		X				
J. Maraviglia						X	X				X						
D. Passarello				X	X					X				X	X		
M. Van Essendelft		X	X		X				X	X	X		X	X	X	X	
P. Cirnigliaro												X					
J. Scott		X			X												
R. Savage																X	